

**BEER INDUSTRY-
LOCAL UNION No. 703 PENSION FUND**

18660 GRAPHIC DRIVE, SUITE 202- TINLEY PARK, ILLINOIS 60477

Telephone: (708) 429-0046 - Fax: (708) 429-0047

Enclosed are the following:

- Beer Pension Application
- Depository Agreement Form
- Affidavit Regarding Absence or Unavailability of Spouse Form
- Prohibited Employment Form
- Signature Card
- Pension Designation of Beneficiary Form
- Benefit Payment Options Relative Value Explanation
- Joint and Survivor Pension Explanation
- Rights to Pension Benefits While Continuing to Work Explanation

Please complete the enclosed application if you would like to start receiving a pension benefit from Beer Industry – Local Union No. 703 Pension Fund. This form is 3 pages and all pages need to be completed, signed and dated as indicated. If you are married, your spouse's information is required even if you will be electing a Single Life Annuity Benefit.

Original Documents - Please send us your **original** birth certificate. If you are married, please send your spouse's **original** birth certificate and your **original** marriage certificate. If either of you are divorced, please send the **original** divorce papers. If you decide to mail these documents to us, we will make copies and return the originals via certified mail to ensure that you do receive them. **Also, please include a photo copy of your driver's license or state identification card, as well as your spouse's.**

Please Note - if you are unable to obtain your original birth certificate, the last page of the application indicates a list of other original documents that may be submitted as proof of age. You may also be able to contact the Bureau of Vital Statistics to obtain a Certified Copy of your original documents.

Depository Agreement - If you would like your benefit to be directly deposited into your checking or savings account, please complete the Depository Agreement. Please be advised, this form needs to be signed and notarized by your bank. If you wish to have your check mailed to you instead, please put an "X" through the form, sign and date to indicate you have been offered this option and are declining.

Unavailability of Spouse Affidavit - If you are not married or are unable to locate your spouse, please complete the Affidavit Regarding Absence or Unavailability of Spouse. This form requires your signature to be notarized. If you are married, you do not have to complete this form.

Prohibited Employment Form – This form needs to be completed with ANY employment you will be in while receiving a benefit from the Beer Industry – Local Union No. 703 Pension Fund. Question #1 requires your employment while under Beer Pension Fund. Question #3 requires any current or future employment. If you will be employed, please answer the questions on the back of this form as it pertains to your employment. Please be advised, if you take on any future employment or change employment, you are required to advise the Fund Office in writing if you are receiving a benefit.

Signature Card - Please sign the signature card. This card is used for future correspondences that we receive from you to verify that you are the person requesting changes/information. If you are married, your spouse's signature is required as well.

After we have received **ALL** requested documents and forms completed, we will begin to process your application for benefits. You will then receive the Selection of Benefits form, Tax Election form and Waiver of Waiting Period form. The Selection of Benefits form will need to be signed and your spouse's signature will need to be notarized only if you are married and electing a Single Life Annuity.

If you have any questions, please call our office at (708) 429-0046. My extension is 121.

Sincerely,
Violet Gonzales
Pension Analyst

Encls.